

Update Contact Information through eServices

Claimant eServices

Welcome Bob Smith



Click on Setting to change mailing address or any contact information

Home

Bob Smith
Bobsmith@gmail.com
Last logged on Jan 12 2019

Alerts
Apply for benefits

I want to
Change federal withholding preference
Send us a message
Update union information
Upload a document

- Summary
- Online activity
- Notices/letters
- Name/address
- 1099s

My accounts All accounts

UI claim Z4xLZ-000	
Claim ID	648G26-001
Benefit year begin	Jan 15 2017
Benefit year ending	Jan 13 2018
Weekly benefit amount	\$566.00
Status	Expired

Settings

Welcome Bob Smith



Home > Settings

Settings Your activity

Settings
Bob Smith
Bobsmith@gmail.com
Last logged on Jan 12 2019

Alerts
There are no alerts

I want to
Change IVR PIN
Update alien ID
Update contact information
Update correspondence preference
Update payment information

Click **update contact information** to begin editing

Update contact information Welcome, Bob Smith Settings

Home Settings Update contact information

Contact information

If you could receive written materials in any language, what is your preferred language?
English **A**

How do you prefer to receive correspondence?
Send by eServices

By selecting eServices, you are authorizing us to send you email.

If we need to talk to you or leave a detailed message, how may we contact you?
Both email and phone

Email **B**

Mailing address

Country
USA

Street
€ 8221 NW Road

Street 2

Unit Type

Unit #

City

Primary phone 509-555-5555

Country
USA **C**

Phone Number
(509) 594-9113

Ex.

Permission to leave voicemail?
Yes No

Do you want to provide an additional number?
Yes No

Claimants can update (change) their contact information in eServices.

- A. Add or change language preference and how to receive correspondence from us
- B. Change, add or remove email address and modify a mailing and physical address
- C. Add or change primary or additional phone numbers

1

Please confirm this address

Do you have a physical address that is different than your mailing address?

Yes No

Enter the new or typing over original text in the appropriate boxes (numbers, street, unit type, etc.)

For Address changes:

1. Click the **Please confirm address**
2. Choose the address*
3. Select **Submit**

**Address verification through USPS is required before saving and address change.*

2

Check address

Select Verified Address

Postal office recognized [Select this address](#)

5555 Rainbow Lane
Yakima, WA. 99201-3869

Entered address [Select this address](#)

5555 Rainbow Lane
Yakima, WA. 99201-3869

OK Cancel

City: Yakima
County: Yakima

Save Cancel

3

County

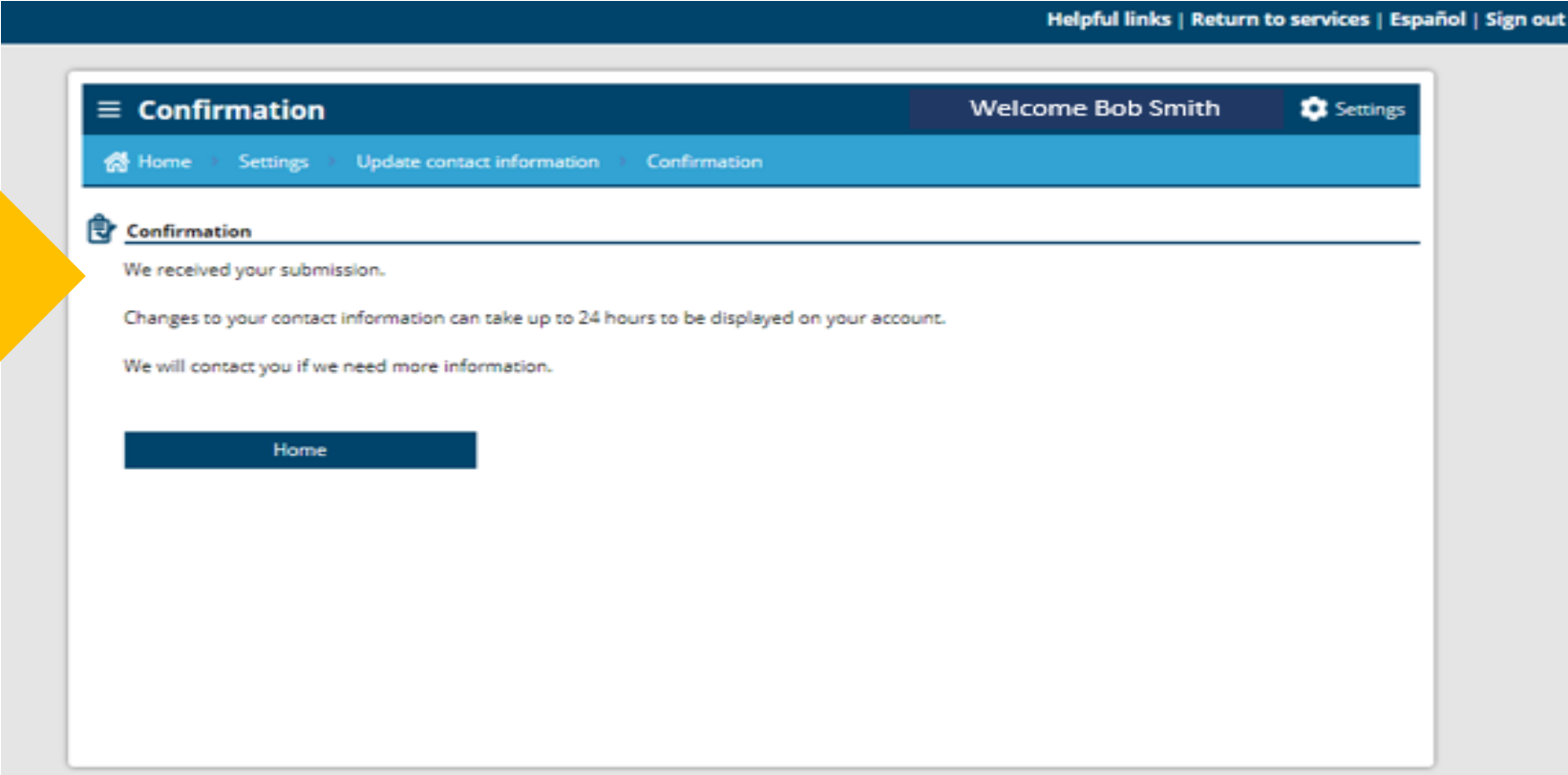
PEND OREILLE

Attention: In care of...

Check address

Submit Cancel

Change Confirmation



The screenshot shows a web application interface. At the top right, there are links for 'Helpful links', 'Return to services', 'Español', and 'Sign out'. Below this is a dark blue header with a hamburger menu icon, the word 'Confirmation', 'Welcome Bob Smith', and a 'Settings' gear icon. A light blue breadcrumb trail contains 'Home', 'Settings', 'Update contact information', and 'Confirmation'. The main content area has a 'Confirmation' heading with a document icon, followed by three lines of text: 'We received your submission.', 'Changes to your contact information can take up to 24 hours to be displayed on your account.', and 'We will contact you if we need more information.'. At the bottom of the content area is a dark blue button labeled 'Home'.

A Confirmation displays with a notice that the change may take up to 24 hours to display on the account.