**T12 Meeting Minutes 10-13-2021**

**Reminder:** After starting a Webex meeting to mute your audio and disable the video feature. Too many attendee’s with active video can interfere with everyone’s audio quality. Hover over the lower edge of your monitor screen to find the icons.



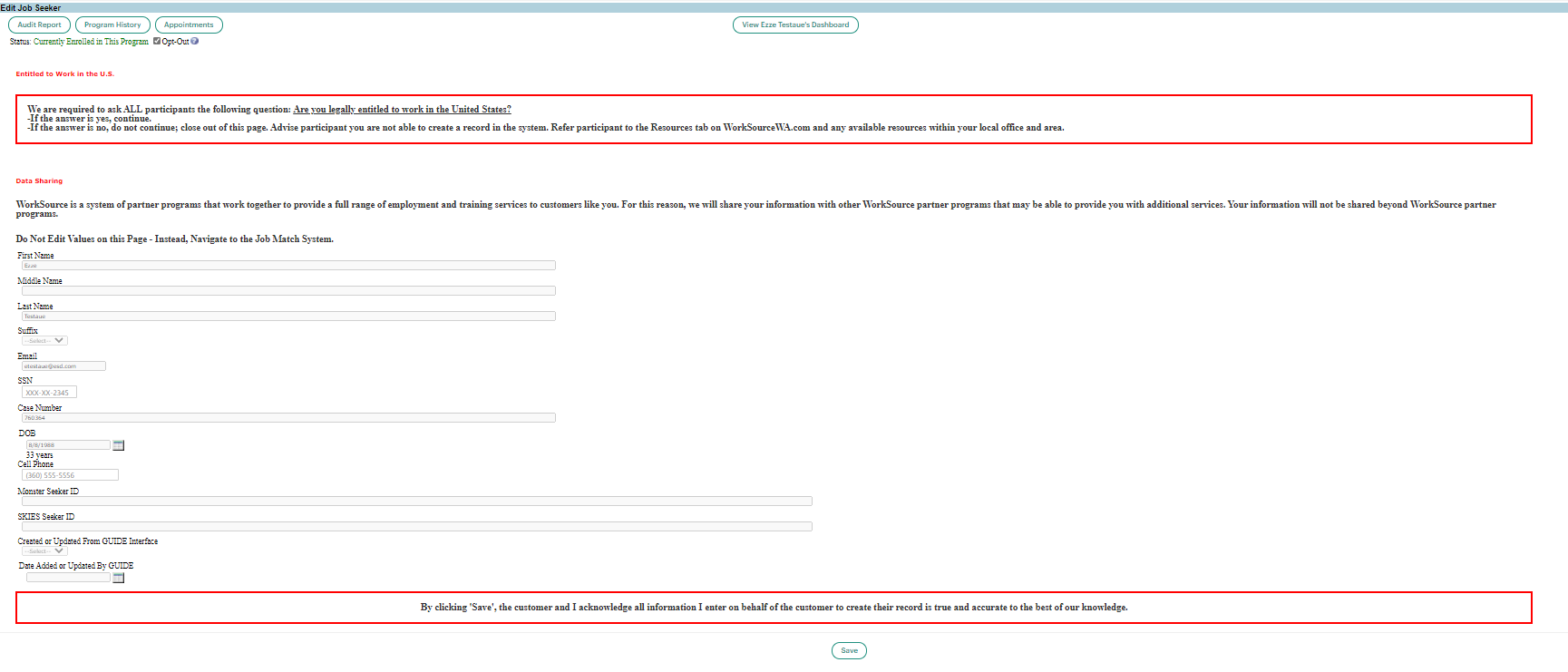
**These meetings will be recorded and posted on the WPC site.**

Please be advised your image will be captured and recorded during the video conference.

Your participation in this videoconference equals consent to be recorded as required by law.

**New Business**

* ETO maintenance – nothing this week
* WSWA maintenance – nothing this week
* Velaro maintenance – nothing this week
* Tickets into production –
  + WA-4293 Changes to the participant view/edit page



* Project updates – nothing this week
* What’s new on WPC –
  + CASAS [desk aid](https://storemultisites.blob.core.windows.net/media/WPC/tech/staff-resources/CASAS-efl-chart.pdf)
* Training issues/open discussion –
  + Customer’s Educational Functioning Level link on Test and Results TP broken, desk aid is on WPC site
  + IE will not be deprecated this month! The timeline for deprecation is after the SharePoint migration project completes but before Windows 11 is deployed (Summer 2022). It will occur sometime between those two projects: best guess, 3-6 months.
    - Prepare by transitioning to Edge or Chrome. Note: We (ESD staff) notice issues using Chrome and our new SharePoint sites
      * Add sites to prevent pop up blockers
      * Remember; clearing cache can remove the allowed site(s) for pop-up blocking
      * Transfer your favorites to Edge browser
        1. Click on Favorites ‘*star’*
        2. Click on ellipses



* + Future ETO report enhancements –
    - Mary – Program Enrollment with Demographic and Veteran Details original and limited reports. We received comments that the report doesn’t run for some WDA’s. We discovered a work around to use while we figure out why this is happening. Try running the report for 2 WDA’s to produce the report and then filter out the area you don’t want.
* ETO Basic and Refresher Training - Next training is on 10/19/21 1:30-3:50
  + ETO Basic training is the 1st Monday 9:30-11:50 and 3rd Tuesday 1:30-3:50 of every month (except holidays). Send email to Lynn Aue to receive more information, training account if needed and be added to the training Webex call. *All ETO/WSWA system users are welcome to attend the training but please do not forward invites as I need to review all attendees and assign training accounts if needed.*
  + Training recordings and user guides are posted on the WPC website here <https://wpc.wa.gov/tech/ETO-refresher-training>
  + Submit a remedy ticket to request additional training opportunities and resources
* ***Reminder:*** Submit remedy tickets for all work requests [here](https://wpc.wa.gov/tech/issues). The WSS team cannot begin work without a service request. Reaching out to us directly can affect the time it takes to resolve your issue. Thanks!

**Unemployment Insurance** (UI) claim and data information can be found on the UI page here <https://esd.wa.gov/>

**CHAT**

*from Adriana Lopez to everyone: 10:01 AM*

I don't think she's talking yet. Unless I dont have sound

*from Kylie Bartlett to everyone: 10:01 AM*

I can hear you , yes!

*from Emily Anderson to everyone: 10:12 AM*

Since it's a bigger report, we do have time out issues at times. It is a heavily used report for us.

*from File, Christopher (ESD) to everyone: 10:15 AM*

Thanks!

*from Boylston, Eileen ESD to everyone: 10:15 AM*

Thanks

*from susan Gustafson to everyone: 10:16 AM*

Thanks

*from Adriana Lopez to everyone: 10:16 AM*

Thank you

*from Garcia, Gena (ESD) to everyone: 10:16 AM*

Thank you !!!

*from Mariya Kazantseva to everyone: 10:16 AM*

Thank you!

*from Flores, Melisa (ESD) to everyone: 10:16 AM*

Thanks

**ATTENDEES**

Aaron Pentland

Abigail Taft

Adriana Lopez

Aparicio, Rudy

Arbes, Brend

Arturo Espinoza

Baker, Mirayia

Boylston, Eileen

Christina Shaffer

Cook, Diana

Crews, Sandy

Dean Coxford

Dorothy Rocha

Dryden, Jack

E Movsesyan

Emily Anderson

File, Christopher

Flood, Jeffery

Flores, Melisa

Garcia, Gena

Gillis, Deanna

Griffith, Michelle

Holmes, Carolyn

Jackie Wetchler

Jessie Cardwell

Jordan, Irene

Kerns, Adeline

King, Kendall

Kylie Bartlett

Luci Bench

Maier, Seth

Manson, Emily

Mariya Kazantseva

McNamee, Tamela

Nelva March

Ni Dufaigh, T. Jaide

Selam

Sparks, Teresa

Standley, Amanda

Sue Keltner

Susan Gustafson

Tamara

Tina Newcomer

Vey Damneun