

Common Report Definitions

Name	Acronym	Definition
Department of Labor	DOL	Federal government cabinet-level department that is responsible for unemployment insurance, benefits, and reemployment services, among others. We report to DOL using the PIRL and other federal reports.
DOL Notices - Information Collection Request	ICR	TENs, TEGLs, UIPLs, TACs, and ICRs are some of the different types of notices DOL sends the state to inform and advise regarding expected outcomes, activities, or to expand upon previous guidance, etc. They are also used to request information or opinion from the states regarding proposed updates to documents or laws
DOL Notices - Technical Assistance Circular	TAC	TENs, TEGLs, UIPLs, TACs, and ICRs are some of the different types of notices DOL sends the state to inform and advise regarding expected outcomes, activities, or to expand upon previous guidance, etc. They are also used to request information or opinion from the states regarding proposed updates to documents or laws
DOL Notices - Training and Employment Guidance Letter	TEGL	TENs, TEGLs, UIPLs, TACs, and ICRs are some of the different types of notices DOL sends the state to inform and advise regarding expected outcomes, activities, or to expand upon previous guidance, etc. They are also used to request information or opinion from the states regarding proposed updates to documents or laws
DOL Notices - Training and Employment Notice	TEN	TENs, TEGLs, and UIPLs, and ICRs are some of the different types of notices DOL sends the state to inform and advise regarding expected outcomes, activities, or to expand upon previous guidance, etc. They are also used to request information or opinion from the states regarding proposed updates to documents or laws
DOL Notices - Unemployment Insurance Program Letter	UIPL	TENs, TEGLs, UIPLs, TACs, and ICRs are some of the different types of notices DOL sends the state to inform and advise regarding expected outcomes, activities, or to expand upon previous guidance, etc. They are also used to request information or opinion from the states regarding proposed updates to documents or laws
DOL WIOA Performance Measure - Adult Employment Rate - 2nd Quarter After Exit	n/a	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators
DOL WIOA Performance Measure - Adult Employment Rate - 4th Quarter After Exit	n/a	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators
DOL WIOA Performance Measure - Credential Attainment	CA	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators
DOL WIOA Performance Measure - Effectiveness in Serving Employers	ESE	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators

Common Report Definitions

Name	Acronym	Definition
DOL WIOA Performance Measure - Measurable Skill Gains	MSG	One of the WIOA Performance and Indicators and Measures that we report out on the PIRL
DOL WIOA Performance Measure - Median Earnings - 2nd Quarter After Exit	n/a	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators
DOL WIOA Performance Measure - Youth Education and Employment Rate - 2nd Quarter After Exit	n/a	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators
DOL WIOA Performance Measure - Youth Education and Employment Rate - 4th Quarter After Exit	n/a	One of the six primary indicators of performance on the PIRL. https://www.dol.gov/agencies/eta/performance/performance-indicators
Employment and Training Administration	ETA	This is a part of DOL. "Its mission is to provide training, employment, labor market information, and income maintenance services." (from Wikipedia)
ETO - Efforts to Outcomes	ETO	ETO is where all staff activity that is counted towards Federal performance is counted
ETO - TouchPoint	TP	Term used in ETO that describes taking a service or creating a form
ETO TP - Basic Services TouchPoint	n/a	This is a type of TP in ETO where staff enter basic services
ETO TP - Demographics TouchPoint	n/a	This is a type of TP in ETO where staff enter demographic and characteristic details
ETO TP - Disability Details TouchPoint	n/a	This is a type of TP in ETO where staff enter disability characteristics
ETO TP - Follow-Up TouchPoint	n/a	This is a type of TP in ETO where staff enter program follow up completion and outcomes
ETO TP - Individualized Training Support Service TouchPoint	n/a	This is a type of TP in ETO where staff enter individualized services
ETO TP - MSFW Details TouchPoint	n/a	This is a type of TP in ETO where staff enter Migrant Seasonal Farmworker (MSFW) Characteristics
ETO TP - Program Completion, Outcomes TouchPoint	n/a	This is a type of TP in ETO where staff enter program completion and outcomes
ETO TP - Program Eligibility TouchPoint	n/a	This is a type of TP in ETO where staff enter data to decipher program eligibility
ETO TP - Program Enrollment TouchPoint	n/a	This is a type of TP in ETO where staff enter program enrollment details
ETO TP - Test and Results TouchPoint	n/a	This is a type of TP in ETO where staff enter test and results
ETO TP - Veterans' Details TouchPoint	n/a	This is a type of TP in ETO where staff enter Veteran characteristics

Common Report Definitions

Name	Acronym	Definition
Exit Date	n/a	Exit Date, is the date of the last Participation Level Service (Significant Staff Assisted Service or Individualized Service). The Exit Date is retroactively assigned, by the system, after 90 days of no Participation Level Services. Common Exit allows for any Participation Level Service, by any program, to extend the Exit Date.
On-The-Job Training	OJT	A federal program which was authorized by WIOA which allows employers to get reimbursed for hiring and training of skilled employees.
Participant Individual Record Layout	PIRL	The PIRL is a federal report that is generated using the definitions and instructions provided to us by DOL. We often use the term PIRL interchangeably between the report results and the document that describes how to build the PIRL report. For more information go here: https://performancereporting.workforcegps.org/resources/2019/10/01/13/32/PIRL-Reporting-Online-Resource
Participation Episodes	n/a	The period of time between when a person gets a participation level service and the time when their last service occurs. In ETO, you can see which participation a person is in by looking for a number with an underscore followed by another number. For example the string 12345_1 shows that this person is in their first participation episode. 12345_10 means the person is in their 10th episode. The first set of numbers denotes a unique (for each person) subjectid that is like the client ID. The subjectid is not searchable in ETO.
Participation level Services	n/a	Services that trigger or extend participation episodes. These are services that rise above informational only or general services. These require significant staff assistance.
Program - Employment Services	ES	A population that is reported on the PIRL and is used in other WorkSource reporting. One of the six core programs DOL requires reporting on the PIRL in WIOA https://www.dol.gov/agencies/eta/performance/performance-indicators

Common Report Definitions

Name	Acronym	Definition
Program - Incumbent Worker (Adult/DW Funded)	IWT	A population that is reported on the PIRL and is used in other WorkSource reporting. Incumbent worker – To qualify as an incumbent worker, the individual worker needs to be employed in a situation that meets the Fair Labor Standards Act requirements for an employer-employee relationship, and have an established employment history with the employer for 6 months or more, with the following exception: in the event that the incumbent worker training is being provided to a cohort of employees, not every employee in the cohort must have an established employment history with the employer for 6 months or more as long as a majority of those employees being trained do meet the employment history requirement. An incumbent worker does not have to meet the eligibility requirements for career and training services for Adults and Dislocated Workers under WIOA, unless they also are enrolled as a participant in the WIOA Adult or Dislocated Worker program. (from https://wdr.doleta.gov/directives/attach/TEGL/TEGL_10-16-Change1_Attachment_1_Acc.pdf)
Program - Jobs for Veterans State Grants	JVSG	A population that is reported on the PIRL and is used in other WorkSource reporting. "The Jobs for Veterans State Grants (JVSG) program provides federal funding, through a formula grant, to 54 State Workforce Agencies (SWAs) to hire dedicated staff to provide individualized career and training-related services to veterans and eligible persons with significant barriers to employment and to assist employers fill their workforce needs with job-seeking veterans. " (from https://www.dol.gov/agencies/vets/programs/grants/state/jvsg)
Program - National Dislocated Worker Grants	NDWG	A population that is reported on the PIRL and is used in other WorkSource reporting. "National Dislocated Worker Grants (DWGs) are discretionary grants awarded by the Secretary of Labor, under Section 170 of Workforce Innovation and Opportunity Act (WIOA)." https://www.dol.gov/agencies/eta/dislocated-workers
Program - Reentry Employment Opportunities (Adult and Youth)	REO	A population that is reported on the PIRL and is used in other WorkSource reporting. "The Reentry Employment Opportunities (REO) program provides funding, authorized as Research and Evaluation under Section 169 of the Workforce Innovation and Opportunity Act (WIOA) of 2014, for justice-involved youth and young adults and adults who were formerly incarcerated." https://www.dol.gov/agencies/eta/reentry

Common Report Definitions

Name	Acronym	Definition
Program - Title I Adult	AD	A population that is reported on the PIRL and is used in other WorkSource reporting. One of the six core programs DOL requires reporting on the PIRL in WIOA https://www.dol.gov/agencies/eta/performance/performance-indicators
Program - Title I Dislocated Worker	DW	A population that is reported on the PIRL and is used in other WorkSource reporting. One of the six core programs DOL requires reporting on the PIRL in WIOA https://www.dol.gov/agencies/eta/performance/performance-indicators
Program - Title I Youth	DW	A population that is reported on the PIRL and is used in other WorkSource reporting. One of the six core programs DOL requires reporting on the PIRL in WIOA https://www.dol.gov/agencies/eta/performance/performance-indicators
Program - Title III General Wagner-Peyser (WP) (Self-Service, General WP, Veterans, and MSFWs)	WP	A population that is reported on the PIRL and is used in other WorkSource reporting. Wagner-Peyser describes both the act and also the population served. "The Wagner-Peyser Act of 1933 established a nationwide system of public employment offices, known as the Employment Service. The Employment Service seeks to improve the functioning of the nation's labor markets by bringing together individuals seeking employment with employers seeking workers." (from DOL). For purposes of services to customers, we count any person who has a self-service or staff-assisted service as being under the WP program.
Program - Title III Migrant Seasonal Farmworker	MSFW	A population that is reported on the PIRL and is used in other WorkSource reporting.
Program - Title III Self Service Wagner-Peyser	WP	A population that is reported on the PIRL and is used in other WorkSource reporting. These job seekers have only received self-service or informational services.
Program - Title III Veterans	Veterans	A population that is reported on the PIRL and is used in other WorkSource reporting.
Program - Trade Act Assistance	TAA	A population that is reported on the PIRL and is used in other WorkSource reporting. "The Trade Adjustment Assistance (TAA) Program is a federal program established under the Trade Adjustment Assistance Reauthorization Act of 2015 that provides aid to workers who lose their jobs or whose hours of work and wages are reduced as a result of increased imports." https://www.dol.gov/general/topic/training/tradeact
Program Completion Date	n/a	The end of the program enrollment period. Staff can end a program enrollment by editing the proper field. This does not Exit the person into performance, however. When a participant Exits into performance reporting, the program enrollment period will also end automatically due to common measures. The exit will occur regardless of whether or not there is an open enrollment period because Exit refers to the end of services.

Common Report Definitions

Name	Acronym	Definition
Program Quarter	PYXXQXX	Program Years start in July and end in June the following year. PY quarters last 3 months, starting in July. They are named for the quarter they start. PY 2021 Quarter 1 starts on 07/01/2021. (PY21Q01)
Program Year	PYXX	Program Years start in July and end in June the following year. They are named for the year they start. PY 2021 starts on 07/01/2021. (PY21)
Quality Performance Reporting	QPR	Report that is the result of submittal of the PIRL to DOL. DOL develops the QPRs and then sends them to the states.
Significant Barrier to Employment	SBE	A situation or demographic description that typically creates difficulty in obtaining employment. DOL has several high priority barriers that they want the states to concentrate on priority of service. (https://wdr.doleta.gov/directives/attach/TEGL/TEGL_19-13_Change_1.pdf) and (https://wdr.doleta.gov/directives/attach/TEGL/TEGL_7-20_acc.pdf)
Title I - Workforce Development Activities (Adult, Dislocated Worker (DW) and Youth)	n/a	Portion of the WIOA law: Title 1 refers to employment and training related services for Adult, DW, and Youth
Title II - Adult Education and Literacy	n/a	Portion of the WIOA law: Refers to the provision of services pertaining to basic skills, completing secondary education and transitioning to postsecondary education for adults
Title III - Wagner-Peyser (WP) (Self-Service, General WP, Veterans and MSFWs)	n/a	Portion of the WIOA law: Amends the WP Act of 1933 to bring Employment Services into the One-Stop system authorized by WIOA
Title IV - Vocational Rehabilitation	n/a	Portion of the WIOA law: Authorizes employment-related Voc Rehab services to individuals with disabilities, and integrates them into the One-Stop system
Title V - General Provisions	n/a	Portion of the WIOA law: talks about how to transition from WIA to WIOA
Wages In State - ESD Unemployment Wage Data	n/a	This is data out of the ESD UI Database (Next Generation Tax System (NGTS))
Wages Out of State - State Wage Interchange System	SWIS	Source: https://www.dol.gov/agencies/eta/performance/swis#:~:text=State%20Wage%20Interchange%20System%20%28SWIS%29%20On%20May%203%2C,any%20other%20State%20signing%20the%20Agreement%20to%20
Wages Out of State - Wage Record Interchange System	WRIS	SWIS replaced WRIS.
Workforce Information Act	WIA	AKA Workforce Investment Act of 1998. Replaced by WIOA in 2014.

Common Report Definitions

Name	Acronym	Definition
Workforce Innovation and Opportunity Act	WIOA	Law that replaced WIA of 1998 " as the primary federal workforce development legislation to bring about increased coordination among federal workforce development and related programs." (from Wikipedia) Replaced WIA on July 22, 2014 when it was signed into law. WIOA also amended the Adult Education and Literacy Act, WP, and the Rehabilitation Act of 1973.
Workforce Integrated Performance System	WIPS	WIPS is an ETA-operated reporting tool used to calculate grantee performance. It's a secure data mechanism, or system, by which grantees upload participant-level data according to a specified schema, short for schematic, which is simply a list of the data elements specifically reported for the each grantee. WIPS is an ETA-operated reporting tool used to calculate grantee performance. It's a secure data mechanism, or system, by which grantees upload participant-level data according to a specified schema, short for schematic, which is simply a list of the data elements specifically reported for the each grantee So grantees upload participant-level data into WIPS by using a data layout called the participant individual record layout, or the PIRL. Only ETA's program office staff has access to the WIPS individual record information. So once your upload is successful and all edit checks are successfully completed, WIPS automatically generates the QPR, or the quarterly performance report, where the grantee may see, validate, and certify the data submitted to DOL. Source: https://www.workforcegps.org/sitecore/content/global/events/2020/10/06/18/39/WIPS-Training-Number-2-Introduction-to-WIPS