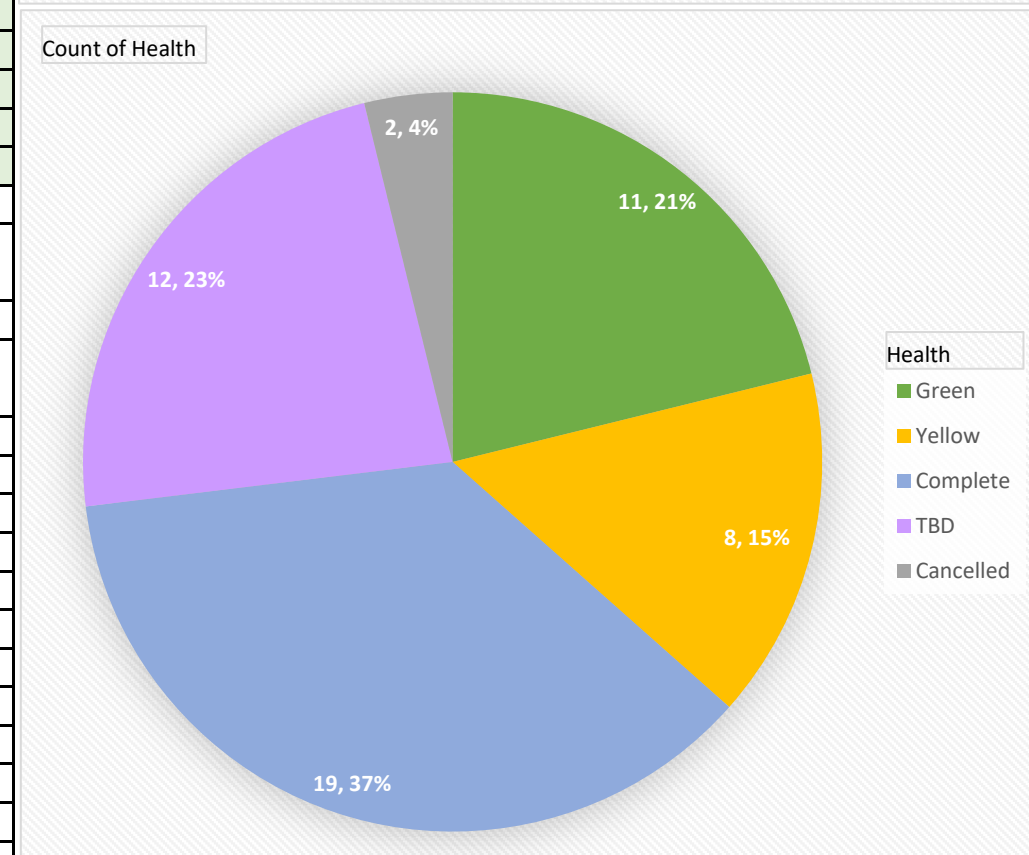
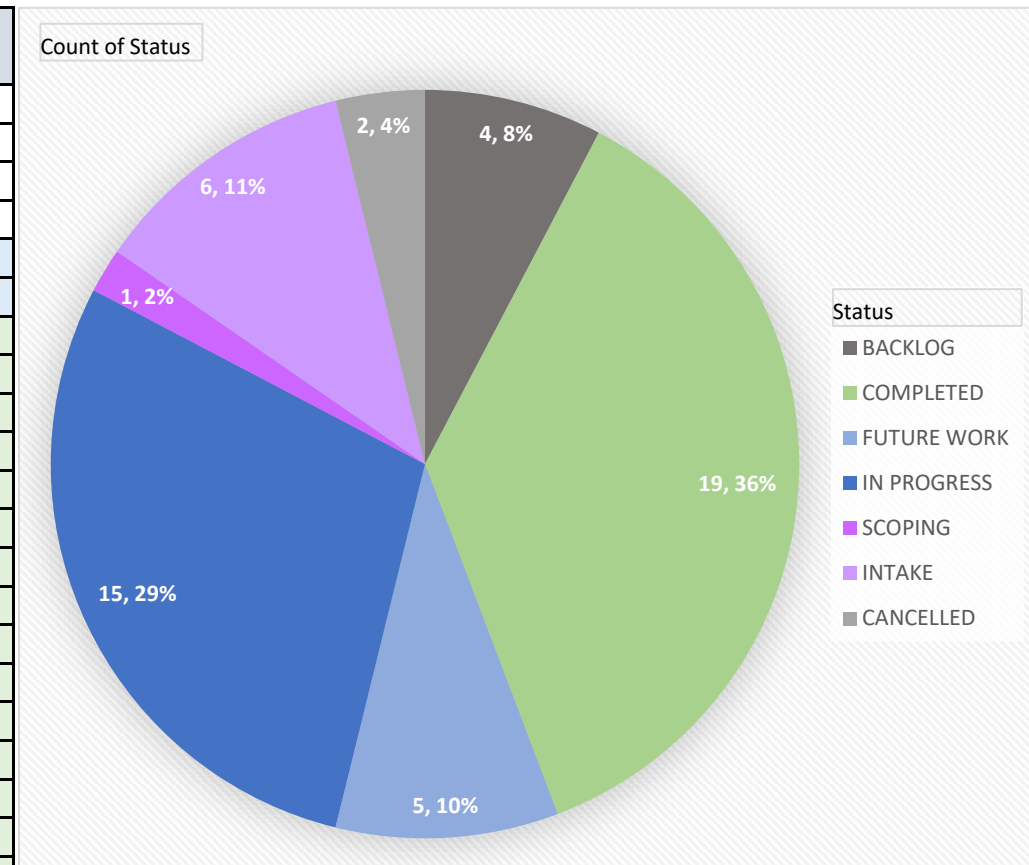


Title	Executive Sponsor	Project Sponsor / Operational Mgr	Project Manager	Status	Scope Level	Priority	Health	Strategy ("Goal")	Start Date	Due Date
ETO Enhancements: MSFW Touch Point	Lawrence Banks	Christa Castanon		BACKLOG		Medium	TBD			
ETO Enhancements: WIOA Title I / III	Lawrence Banks	Christa Castanon	Mitch McGeary	BACKLOG		Medium	TBD			
Short Registration Tool	Jairus Rice	Christa Castanon	Mitch McGeary	BACKLOG	3	Medium	Yellow	IOE	11/25/2020	
Statewide Reemployment Campaign	Jairus Rice	Anne Goranson	Clare DeLong	BACKLOG	3	Medium	TBD	RTW	12/1/2020	
New Technology Request: Mentimeter	Anne Goranson	Jennie Weber		CANCELLED	1	Low	Cancelled		4/23/2021	4/27/2021
Skills Assessment and Training Tool (SATT Procurement)	Jairus Rice	Anne Goranson	Sarafine Appadolo	CANCELLED	3	Medium	Cancelled	IOE	4/1/2021	5/28/2021
Brazen Contract Extension (pka Virtual Job Fair RFX)	Jairus Rice	Anne Goranson	Jennifer Peppin	COMPLETED		Medium	Complete		5/5/2021	7/8/2021
Create a ETO Record	Jairus Rice	Mitch McGeary	Reddy Varakantham	COMPLETED	3	Medium	Complete	IOE	12/17/2020	7/8/2021
Data-sharing UI Claimant Flat Files	Jairus Rice	Rebekah O'Hara		COMPLETED		Medium	Complete			2/12/2021
DOL Technical Assistance Training (TAT) Grant	Jairus Rice	Tim Probst	Donna Mack	COMPLETED		Medium	Complete		12/1/2020	6/18/2021
Economic Recovery Data Support	Jairus Rice	Brian Mark	Sarafine Appadolo	COMPLETED	3	Medium	Complete	IOE	11/25/2020	8/12/2021
Electronic Signatures	Nona Mallicoat	Carol Mathews	Brydon Skeem	COMPLETED	2	Low	Complete	IOE	1/1/2021	6/4/2021
ETO Enhancements: RESEA	Lawrence Banks	Christa Castanon	Mitch McGeary	COMPLETED	2	Medium	Complete			8/4/2021
ETO Virtual Services Indicator	Anne Goranson	Christa Castanon	Mary MacLennan	COMPLETED	3	Medium	Complete	IOE	11/22/2021	12/16/2021
Monster Contract Extension	Jairus Rice	Joel Getzendanner	Brian Mark	COMPLETED	3	High	Complete	MCN	12/1/2020	7/8/2021
Public-use Technology Refresh	Jairus Rice	Nona Mallicoat	Gilberto Reyes	COMPLETED	3	High	Complete	IOE	5/1/2019	1/5/2021
Remote Work Opportunity Job Fair (VJF)	Anne Goranson	Anne Goranson	Jordyn Johnsen	COMPLETED		Medium	Complete		1/1/2021	4/26/2021
Return to WorkSource (Facilities & IT/WSS)	Jairus Rice	Tarah Kimbrough	Christa Castanon	COMPLETED	3	High	Complete	RTW	1/1/2021	9/1/2021
Spokane Texting Solution (Security Review)	Anne Goranson	Mark Mattke	Mitch McGeary	COMPLETED	1	Medium	Complete		2/2/2021	5/13/2021
Statewide Scheduler	Jairus Rice	Mitch McGeary	Sarafine Appadolo	COMPLETED	3	Medium	Complete	IOE	11/25/2020	12/5/2021
Telephony Requirements	Jairus Rice	Nona Mallicoat		COMPLETED		Medium	Complete			12/22/2020
Virtual Job Fairs Landing Page	Anne Goranson	Mitch McGeary		COMPLETED		Low	Complete			2/12/2021
Work Search Reinstatement	Jairus Rice	Anne Goranson	Bianca Stoner	COMPLETED	2	Medium	Complete	IOE	5/21/2021	7/30/2021
WorkSource Reopening - Public Use Computers	Jairus Rice	Mitch McGeary	Gilberto Reyes	COMPLETED	3	High	Complete	IOE	7/29/2020	3/31/2021
WPC Website Enhancements	Jairus Rice	Caitlin Cormier	Anne Goranson	COMPLETED		Medium	Complete	IOE	1/19/2021	5/7/2021
ETO Enhancements: ETPL	Lawrence Banks	Christa Castanon		FUTURE WORK		Medium	TBD			
ETO Enhancements: Opt In/Out	Lawrence Banks	Christa Castanon		FUTURE WORK		Medium	TBD			
ETO Enhancements: Trade Act	Lawrence Banks	Christa Castanon		FUTURE WORK		Medium	TBD			
ETO Enhancements: Wage Data Sharing	Lawrence Banks	Christa Castanon		FUTURE WORK		Medium	TBD			
Veteran Enhancements (WSWA)	Lawrence Banks	Christa Castanon		FUTURE WORK		Medium	TBD			
211 Security Review	Anne Goranson	Norton Sweet	Mike Juhl	IN PROGRESS		Low	TBD		3/12/2021	
EC Recovery Plan Metrics	Jairus Rice	Brian Mark	Byron Mukai	IN PROGRESS		Medium	Green		5/5/2021	12/31/2021
ETO Enhancements: Federal Reporting Changes (TEGL 7-20)	Steven Ross	Brian Mark	Elise McKnight	IN PROGRESS	2	Medium	Yellow		3/9/2021	
ETO Enhancements: Data Cleansing	Lawrence Banks	Christa Castanon	Mitch McGeary	IN PROGRESS	3	Medium	Green		1/1/2021	5/1/2023
ETO Enhancements: Interface	Lawrence Banks	Christa Castanon	Mary MacLennan	IN PROGRESS		Medium	Green		7/7/2020	3/31/2022
ETO Enhancements: MFA	Lawrence Banks	Christa Castanon	Mitch McGeary	IN PROGRESS	3	Medium	Green	Security	6/30/2021	5/2/2022
ETO Enhancements: WorkFirst / JAS	Elizabeth Court	Sandy Crews	Mary MacLennan	IN PROGRESS	2	Medium	Yellow	IOE	5/3/2021	1/31/2022
ETO OCS Design Review	Lawrence Banks	Christa Castanon	Rebecca McGinnis	IN PROGRESS	3	Medium	Green	Security		
PIRL Validation	Dan Zeitlin	Brian Mark	Gilberto Reyes	IN PROGRESS	3	High	Yellow	IOE	12/21/2020	1/1/2022
RAS/Twilio Pilot	Nona Mallicoat	Elizabeth Court	Ardriel Galvan	IN PROGRESS	2	Medium	Green	IOE	9/20/2021	
RIPL	Jairus Rice	Steven Ross	Gustavo Aviles	IN PROGRESS	3	Medium	Green	IOE	1/25/2021	
SAW MFA Replacement (for WSWA)	Lawrence Banks	Lawrence Banks	Tom Mitchell	IN PROGRESS	3	High	Yellow	Security	9/5/2020	3/1/2022
TLC (LMS) for WorkSource Partners	Jairus Rice	Earl Williams	Kari Killian	IN PROGRESS		Low	Green			
WIT Replacement	Jairus Rice	Joel Getzendanner	Linda Kleingartner	IN PROGRESS	3	High	Yellow	IOE	12/17/2020	4/30/2023
WSWA Enhancements: Veteran	Lawrence Banks	Christa Castanon	Mitch McGeary	IN PROGRESS		Medium	TBD			
Alchemer	Nona Mallicoat	Norton Sweet	Mary MacLennan	INTAKE	2	Medium	Yellow		8/16/2021	
ETO Case Manager TP	Nona Mallicoat	Elizabeth Court	Donetta McCormack	INTAKE	3	Medium	Green	IOE	10/26/2021	2/28/2022
ETO Group Services Batch Upload	Nona Mallicoat	Anne Goranson	Mary MacLennan	INTAKE	3	Medium	Green	IOE	10/5/2021	2/28/2022
JotForm	Nona Mallicoat	Lekha Fernandez	Mary MacLennan	INTAKE	2	Medium	Yellow		7/21/2021	
OnVUE	Nona Mallicoat	Lekha Fernandez		INTAKE	1	Medium	TBD		11/23/2021	
WSWA Customer Satisfaction	Nona Mallicoat	Lekha Fernandez		INTAKE	3	Medium	TBD		9/7/2021	
Mainstay	Kevin Perkey	Amy Gimlin		SCOPING	1	Medium	Green		8/27/2021	



TITLE	DEFINITION
Executive Sponsor	Executive sponsor name - who is authorizing the project or initiative to be funded & staffed; who signs/executes the Charter and has final decision-making authority and accountability for the initiative.
Project Sponsor	This is the project "owner" who is responsible for overall project execution/delivery. Can be a Program Manager, Business Unit or Operational Manager, Product Manager, Project Manager; or a program, division, or work-group (if a specific owner has not yet been named).
Project Manager	Responsible for day-to-day management of the project and all project artifacts; Reports to and takes direction from the project Sponsor on all things related to the project; Monitors project scope, budget, schedule, and quality against defined project objectives.
Status	<p><i>With the exception of the "Completed" state - Projects and Initiatives cannot change Status without governance committee approval.</i></p> <p><u>INTAKE</u> - a project or initiative submitted to governance for evaluation</p> <p><u>NO</u> - unsponsored by the governance committee; work will not be initiated on this project</p> <p><u>CANCELLED</u> - work that was previously approved but has been permanently cancelled, defunded & unstaffed</p> <p><u>FUTURE WORK</u> -</p> <p>(1) work that may or may not be picked up at a later date; good idea, but not urgent now and will need to be reevaluated by the governance committee at a later date</p> <p>(2) placeholder for <i>approved</i> projects/work that is either not yet prioritized by the governance committee or is not yet ready to move to In Progress (i.e. large projects on the radar that will need to be staffed/funded at some point in future)</p> <p><u>BACKLOG</u> - work had once been "In Progress" but has since been deprioritized by the governance committee and moved to Backlog; will be revisited for prioritization later on</p> <p><u>SCOPING</u> -</p> <p>(1) for projects that have either been in-progress but need to be reevaluated for changes/expansion of scope;</p> <p>(2) or for projects that require more information in order to be prioritized by the governance committee - time, resources, budget, risks, priority evaluation is in process; will be brought back to governance for additional prioritization</p> <p><u>IN PROGRESS</u> -</p> <p>(1) work that is approved by governance goes immediately to "in progress"; authorized/sponsored by the committee, approved for resourcing</p> <p>(2) projects/initiatives that are approved, resourced & staffed, actively being worked</p> <p><u>COMPLETED</u> - a project or initiative that has been fully completed and signed-off by project sponsors as closed</p>
Scope Level	<p><i>Scope level is advised by the project Sponsor & Owner and confirmed by the governance committee. Requests to INCREASE scope must be submitted to the governance committee.</i></p> <p><u>1</u> - Small scope - minimal WorkSource system minimal impact; primarily local impact; minimal time, cost, risk</p> <p><u>2</u> - Moderate scope - moderate WorkSource system impact; impacts more than one LWDB; moderate time, cost, risk</p> <p><u>3</u> - Large scope - high WorkSource system impact; multiple LWDB or Regional impacts; high time, cost, risk</p>
Priority	<p><i>Priority is assigned by the governance committee. [These priority levels are currently being used by the ESD Agency PMO]</i></p> <p>Very High</p> <p>High</p> <p>Medium</p> <p>Low</p> <p>Very Low</p>
Health	<p><i>Health is managed and assigned by the project owner. Risks that require governance action must be escalated to the governance committee.</i></p> <p><u>Green</u> - on target; no identified risk and no mitigation required</p> <p><u>Yellow</u> - one or more project measures are at medium risk; mitigation is being handled by project owners and may or may not need to be escalated to governance committee for decision making</p> <p><u>Red</u> - one or more project measures are at high risk; risks to be communicated to governance, and mitigation may need to be escalated to governance committee for decision making</p>
Goal/Strategy	<p><i>Under Construction: see the PMO Results software for strategic "Goal" categories; build list for WS governance.</i></p> <p><u>IOE</u> - Improve Organizational Effectiveness</p> <p><u>MCN</u> - Meet Customer Needs</p> <p><u>RTW</u> - Return to Work (jobs)</p> <p><u>Security</u> - Access Control, Threat Protection</p> <p><u>Compliance</u> - work must be conducted in order to comply with Legislative, Grant, Program or other requirements.</p>
Start Date	The date the project or initiative was approved by the governance committee and moved to In Progress.

End Date	The target or expected project/initiative end date. Includes Critical End Date, if applicable (i.e. date required to comply with legislative, contract, Program or Grant requirements, etc.)
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