

Highlights | Initiated development work focused on Intake Registration flow, primarily self-service. With QA tools secured, built automated test suites. Successful WIT Teaming event (hybrid) focused on various communications skill building and cross-team interactions. Active risk and issue management continues.

| Overall Status | Budget | Risk | Schedule | Scope | OCM |
|----------------|--------|--------|----------|-------|-------|
| Yellow | Green | Yellow | Green | Green | Green |

Project Status Notes
 Overall status will always default to the "lowest" category rating.

New Issue Logged- see below shifting the Risk Status to Yellow. No "very high" risks. All other categories (Project budget, scope, schedule, and OCM) remain "Green." Completed all planned tasks, conducted comprehensive sprint review and retrospectives (3/12).

| Stakeholder Engagement / Relations | | Technical | General |
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| <p>Start Date*: August 2021</p> <p>End Date: February 2026</p> <p><small>*Monthly status reporting began January 2022</small></p> | <p>Highlights</p> <ul style="list-style-type: none"> WIT Customer Experience Survey underway, high response rate and receiving meaningful feedback. Confirmed 30 external customers have signed up for WIT Replacement Research Pool. Re-engaged EC Program Operators support to showcase customer success stories. Engaged Data migration Advisory Group to complete the Local program review and established business rules for migrating Self-Intake veteran information fields. | <p>Core Product: Sprint Development-see below.</p> <ul style="list-style-type: none"> Automation of self-service registration test cases for happy path completed. Refactoring work for Lightning Web Component is in progress. <p>Data Migration:</p> <ul style="list-style-type: none"> Data migration team completed mapping and data transfer to staging environment for Self-registration Epic. Data migration for contact information from staging environment to Salesforce data source completed (it is first time data loading into salesforce Data Base) Mapping research on self-intake veteran information. | <ul style="list-style-type: none"> Continue efforts on ESD recruitments for System Admin Journey, 2 Lead Data Managers, Dev Ops Engineer & Comms Consultant 4, as well as DP funded backfill positions (which alleviates some of the workload burden on ESD teams due to the project's demands). Working closely with Launchpad to fill their critical positions (related to the new Issue). Posted Security Consultant RFQQ—target to select is May. Secured Google Places API and more MIRO licenses. Extended contract for third party Quality Assurance vendor. Held 3/19 WIT Implementation Team cross-functional team mtg. Legislature fully approved the Decision Package #3 |

Core Product and Development Corner

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| <p>March 2024 Highlights</p> <ul style="list-style-type: none"> Sprint 5 (2/20-3/12/24) & 6 (3/13-4/2/2024) Intake registration flow: initiated the build for the self-service intake flow and began building automated smoke & regression tests. The first round of feedback stories have been implemented. <p>Summary: March's development addressed a significant amount of technical debt in the form of refactoring the largest component out into 13 distinct components. Completed spike research to better inform future implementation work.</p> | <p>April 2024 focus</p> <ul style="list-style-type: none"> Sprints 7 (4/3-4/20/2024) Intake registration flow- continued: Continue building the self-service intake flow, aligned to federal reporting requirements for staff-assisted services. <p>The product team Staff-Customer Journey work continues (MSFW, Veterans Digital Journey), planning for Youth. Establish Sprint feedback review cadence for incremental improvements to product design.</p> |
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| Stakeholder Engagement / Relations | | Technical | General |
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| <p>Executive Sponsor: Cami Feek</p> <p>Project Manager: Linda Kleingartner</p> | <p>Plan for next 30</p> <ul style="list-style-type: none"> <input type="checkbox"/> Complete WIT Customer Experience Survey, begin analysis, & plan customer research activity. <input type="checkbox"/> Host 4/19 Town Hall (every 4 months in 2024). <input type="checkbox"/> WIT Trainer & Comms Manager visit WorkSource Offices: Vancouver, Olympic, Yakima & Columbia Basin. | <p>Core Product: Continue to refine DevOps and testing processes.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Working with Launchpad on the high-level diagram for features and services (Salesforce platform). Great illustration for understanding the work flow! <input type="checkbox"/> Quality Assurance team is developing the automated regression testing suite. <input type="checkbox"/> Restructuring WorkSourceWa IA and developing homepage proof of concept. <p>Data Migration: Migrating residential data from ETO to Staging.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Mapping research on the self-intake (education and employment information). | <ul style="list-style-type: none"> <input type="checkbox"/> Continue recruitment efforts for ESD jobs noted above. <input type="checkbox"/> Communicate on Sprint Review moving to afternoons begin 4/23. <input type="checkbox"/> Present Training plan to Advisory Committee. <input type="checkbox"/> Develop Customer Success Story with ESD Employment Communications. <input type="checkbox"/> Staff Showcase Planning (Day in the life!) <input type="checkbox"/> Re-initiate new system's Naming Contest work |

| What is needed from Leadership? | Project Risk & Issues |
|--|--|
| Expect draft Training Plan to be circulated for your review in advance of May Steering Committee, should be emailed week of 4/22/2024. | No very high risks (risk rating +20). New Issue: #185385 Vendor Experience with System Integration (Owner: V. Ammisetty). Mitigation plan in place, should resolve by end of May 2024. |

