

Highlights | Completed 4th Core Product sprint, wrapping up most of the carried over development work, completing initial self-service registration flow. Stakeholder engagement and feedback is increasing, resulting in actionable feedback. Cross-teaming work and practices continues to progress positively.

Overall Status	Budget	Risk	Schedule	Scope	OCM
Green	Green	Green	Green	Green	Green

Project Status Notes
Overall status will always default to the "lowest" category rating.

All categories (Project budget, scope, schedule, risk, and OCM) remain "Green." Completed all planned tasks, conducted comprehensive sprint review and retrospectives (2/20). No issues or "very high" risks.

Stakeholder Engagement / Relations		Technical	General
<p>Start Date*: August 2021</p> <p>End Date: February 2026</p> <p><small>*Monthly status reporting began January 2022</small></p> <p>Executive Sponsor: Cami Feek</p> <p>Project Managers: Linda Kleingartner Reddy Varakantham</p>	<p>Highlights</p> <ul style="list-style-type: none"> Engaged stakeholders in Sprint Review 2/20- highlighted how feedback received was adopted. Launched WIT Customer Experience Survey and Research Pool Phase 2 campaign. Met with Data Migration Advisory team to evaluate the status of data cleaning & updates of new fields. Sent Communications Packet to promote sprint engagement and access the recordings. Checked in with 'Communicators' 2/26 to reinforce roles. Hosted quarterly Change Management Community of Practice on 2/29. Engaged Data Migration Advisory Group to review the analysis of Local Programs status, non-Federal touch points & Invalid /Unknown SSN data values. 	<p>Core Product: Successfully completed Sprint 4; started Sprint 5-see below.</p> <ul style="list-style-type: none"> Completed Spike/Research - Residential Information: Zip Auto Complete Completed CI/CD pipeline prototype with folder structure and branching strategy. Created CI/CD Phase and Implementation Plan. Completed initial setup of the testing/quality assurance Environment, then QA team Performed Functional testing in TSTQA Environment. Refreshed the DEV org, QA org and Production org. Created Dev, QA, and Product branches in ADO repository. Created ADO Pipelines to Dev and QA Org, then QA performed functional testing. <p>Data Migration: Successfully completed Sprint 21 and started Sprint 22.</p> <ul style="list-style-type: none"> Performed data mapping & extraction of job seeker personal information & military status. Enabled version control for data mapping template based on schema changes. Evaluated the data quality and integrity bugs found at extraction. Conducted the schema changes using in-house tools for SQL procedures & tables 	<ul style="list-style-type: none"> Onboarded 3 IT Application Developer Journeys team members. Working on recruitments for System Admin Journey, Lead Data Manager and Communications Consultant 4. Posted for the two Data Integrity team, & Project Manager backfill positions (which alleviates some of the workload burden on ESD teams due to the project's demands). Confirmed Training Plan Objectives with Advisory Committee. Training completed for QA team on automated testing tools (AccelQ), which will set up the first automated test infrastructure in the Sprint 5. Sent the draft Accessibility and Usability testing SOW for internal review. Completed Annual Licenses Purchase for the following software: <ul style="list-style-type: none"> Launchpad annual licenses for LWDB's Manual testing with LambdaTest tool

Core Product and Development Corner

<p>February 2024 Highlights</p> <ul style="list-style-type: none"> Sprint 4 (1/31 – 2/19/24) Completed initial work on self-service registration flow including progress bar. Remediated several bugs and inconsistencies in web styling. Set up the ability to access the job seeker portal from staff CRM. <p>Summary: February's development also finalized branching structure, made significant testing progress, and training on creation of automated testing. Targeted testing activities were completed. Feedback from sprint review sessions were incorporated into the backlog for future sprints.</p>	<p>March 2024 focus</p> <ul style="list-style-type: none"> Sprints 5 (2/20-3/12/24) & 6 (3/13-4/2/2024) Intake registration flow: initiate building the self-service intake flow, aligned to federal reporting requirements for staff-assisted services and begin building automated regression tests. First feedback stories were selected for implementation. <p>The product team continues work on Staff-Customer Journey work (starting MSFW, digital lens for Veterans), developing the WorkSourceWA site map / home page, and carefully analyzing Sprint feedback to make incremental refinements to our product design.</p>
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What is needed from Leadership?	Project Risk & Issues
No requests this month from Leadership.	No very high risks (risk rating +20). No Issues.

	Stakeholder Engagement / Relations	Technical	General
Plan for next 30	<ul style="list-style-type: none"> <input type="checkbox"/> Re-initiate new system's Naming Contest work <input type="checkbox"/> WIT Customer Experience survey continues and will plan an activity for external WorkSourceWA customers to provide focused input. <input type="checkbox"/> Training plan development is underway. <input type="checkbox"/> WIT Trainer & Comms Manager planning visits to WorkSource Offices. 	<p>Core Product: Continue working on Sprint 5 (Intake self-service) and start Sprint 6</p> <ul style="list-style-type: none"> <input type="checkbox"/> Continue to refine DevOps and testing processes. <p>Data Migration: Continue working on Sprint 21 and start Sprint 22- targeting self-service intake related mapping.</p> <ul style="list-style-type: none"> <input type="checkbox"/> ESD to review and finalize Launchpad's Data Migration Plan. <input type="checkbox"/> Complete definitions of Data migration strategy with Launchpad. 	<ul style="list-style-type: none"> <input type="checkbox"/> Secure licenses for Google Places API and more MIRO licenses. <input type="checkbox"/> Extend contract for third party Quality Assurance vendor. <input type="checkbox"/> Review Security consultant & services RFQQ & post solicitation to Washington's Electronic Business Solution (WEBS). <input type="checkbox"/> Onboard Launchpad Data Migration specialist. Continue recruitment efforts for ESD jobs noted above. <input type="checkbox"/> 3/19 WIT Implementation Team cross-functional team meeting.

