

WIT Replacement- Phase 1 Project Status Update

Link to WPC Project page: <https://wpc.wa.gov/wswa/wit-replacement-project> | Link to: [OCIO Project Dashboard](#).

Reporting Period
November 1 – November 30, 2022
Published 12/6/2022

Highlights | Named the IT Vendor Apparent Successful Bidder and began contract negotiations. Navigated through Business Sponsor transition to clarify roles and responsibilities. Continue to build a solid approach for the 2023 product development ensuring we engagement with the subject-matter-experts.

Overall Status	Budget	Risk	Schedule	Scope	OCM
Yellow	Green	Yellow	Green	Green	Green

Project Status Notes

Project status remains at yellow. Project hit major milestone of naming the Apparent Successful Bidder for the IT Vendor (Cloud Synapps) using the Salesforce platform. Planning Team is busy establishing the vendor contact; closing out the procurement and validating expectations around the subject-matter-expert engagement on for the product development in 2023. Hiring bottlenecks have been addressed. Keeping Risk yellow due to the possibility the recruitments underway do not materialize with viable candidates. Overall status will always default to the “lowest” category rating.

Stakeholder Engagement / Relations		Technical	General
Start Date*: August 2021 End Date: June 2024 <i>*monthly status reporting began January 2022</i>	Highlights <ul style="list-style-type: none">Local development of Organizational Change Management (OCM) plans are underway, expected completion date is 12/23/2022.Prepared and distributed the first pre-packaged communication materials, key takeaways and talking points around the IT procurement.Decision point on Q-Trac and operational roll-out is planned.TAA and WIOA journey map progressing to first drafts.Kicked-off WorkFirst Journey engagement.Escalated a key project dependency – updating the Service Catalog – and initiated the staff resourcing to support needed action.	<ul style="list-style-type: none">Steering Committee approval of the Apparent Successful Bidder (ASB) for the IT Vendor. Identified and began mitigation process on the associated risks.Data Migration team received the Launchpad SQL server schema for the staging database. The team is analyzing the data tables and working on mapping the tables between ETO and the Launchpad database. Confirming resources to support data migration work.Secured access to the NOMAD database to leverage prior work that was done in Project Phoenix, and began analyzing for gaps.Data Migration team created a active directory and a resource group in Azure Portal for the Dev Launchpad staging Database.Steering Committee approved including into project scope the Phase 2- Labor Exchange, providing the opportunity to confirm with IT Vendor what is included in the base procurement	<ul style="list-style-type: none">Onboarded Communications Manager, and recruited candidate for 1 of 2 Business Analysts. Interviews underway for the Associate Product Manager.Met with Legislative staff to field questions regarding the updated Decision Package and provide LWDB CEO insights on the importance of the project.The App Developer, Data Manager, Solution Architect, and Training Manager positions are posted for recruitment. Continue to identify viable candidates for interview and considering staff augmentation as a contingency.Continue resource planning for Program and WorkSource subject-matter-experts to engage in the 2023 system build / sprint activities based on the Workshop- Part 3 draft work plan & milestones.
Stakeholder Engagement / Relations		Technical	General
Executive Sponsor: Cami Feek Project Manager: Linda Kleingartner	Plan for next 30 days <ul style="list-style-type: none">☐ Complete the local development of the 13 Organizational Change Management plans and socialize accordingly.☐ Initiate follow up with the “preferred communicators” around the pre-packaged communication materials.☐ Update the Project’s WPC site with improved organization and communications and reference materials.☐ Continue work on the WorkFirst Customer Journey map.☐ Kick-off Service Catalog- Advisory Subgroup to support the updates.	<ul style="list-style-type: none">☐ Execute contract with IT Vendor, Cloud Synapps.☐ Data Migration team will continue on mapping the tables between ETO and Launchpad database. Confirm the resources to support the data migration work.☐ Data migration team to explore and solidify the available tools to support the data migration.☐ Articulate the request for subject-matter-experts to engage in the 2023 system build / sprint activities based on the Workshop- Part 3 draft work plan & milestones.	<ul style="list-style-type: none">☐ Monitor the updated Decision Package progress and Governor's budget (link to the recommendation report).☐ Continue to identify candidates to interview for multiple IT positions and Training Manager. Onboard staff accordingly.☐ Host the 2nd Mission Showcase “a day in the life of WorkSource using WIT” for the Implementation Team.☐ ESD monitor DOL request for \$1.5 million of RESEA funding for WIT Replacement. Prepare and submit a cost allocation plan to DOL (includes methodology & other key commitment elements).

WIT Replacement- Phase 1 Project Status Update

Link to WPC Project page: <https://wpc.wa.gov/wswa/wit-replacement-project> | Link to: [OCIO Project Dashboard](#).

Reporting Period
November 1 – November 30, 2022
Published 12/6/2022

What is needed from Leadership?	High Risk / Issues
01. None at this moment- and please anticipate subject-matter-expert resource requests for both Service Catalog-Advisory Subgroup and the Product Development SME's to come in first two weeks of December.	There are currently no high risks with risk rating of 20+ (highest score could be 25).

