**TITLE: Labor Exchange; Washington/Alaska Extended Worker Recruitment Policy**

**REFERENCES**

The Workforce Investment Act (WIA) of 1998, Public Law 103-152 (WorkSource); the Wagner-Peyser Act as amended by WIA (Labor Exchange); the Code of Federal Regulations (CFR), Title 20, Chapter V, Part 652; and the Interagency Agreement between the State of Washington Employment Security Department and the State of Alaska Department of Labor Employment Security Division.

Refer to LX-Procedure-WA\_AK Recruitment-4006-0690 for procedures to this Policy.

**PURPOSE**

The Washington State Employment Security Department and the Alaska Department of Labor's Employment Security Division have an Interagency Agreement that establishes the guidelines for extended worker recruitment. The purpose of the Agreement is to provide better assistance to employers in both states by extending the worker recruitment process to include both states when appropriate.

Ideally, employers should extend their worker recruitment through their respective state agencies. In reality, however, a number of employers choose to contact the other state directly. This situation cannot be effectively controlled because employers have the right to contact the other state directly if they so choose. However, effective coordination between the two state agencies can lessen the confusion considerably.

**PERSONS AFFECTED**

This communication applies only to ESD staff, however, Workforce Development Councils (WDCs) and partner agencies are welcome and encouraged to use the information when developing local policies and procedures.

**DEFINITIONS**

None

**POLICY**

It is the policy of the Employment Security Department (ESD) to coordinate with the Alaska Department of Labor's Employment Security Division when:

1. An Alaska employer requests that the Alaska Employment Security Division extend worker recruitment to Washington;
2. An Alaska employer contacts a Washington service delivery site directly to recruit workers for a work site in Alaska;
3. A Washington employer contacts a Washington service delivery site directly to recruit workers for a work site in Alaska;
4. A Washington employer requests that ESD extend worker recruitment to Alaska;
5. A Washington employer contacts an Alaska Job Service office directly to recruit workers for a work site in Washington; **or**
6. An Alaska employer contacts an Alaska Job Service office directly to recruit workers for a work site in Washington.

The key to determining when worker recruitment needs to be coordinated between Washington and Alaska depends entirely upon the location of the work site and the areas of expected recruitment. The state in which the employer is based is irrelevant. It also makes no difference whether the work site is ashore or afloat.

All such coordination activities are controlled through a work station in Washington identified as the "Alaska Desk", and a work station in Alaska identified as the "Washington Desk".

**SUPERSEDES**

|  |  |  |
| --- | --- | --- |
| **Version** | **Date** | **Description** |
| 1.0 | 6/1/84 | Supersedes document 7015-1 |
| 2.0 | 3/20/02 | Revision supersedes #7015-1 |

**CONTACT**

Cheryl Boldt | Management Analyst
Employment Security Department

Employment & Career Development Division
P.O. Box 9046 – MS 6000 | Olympia, WA 98507-9046
Email: cboldt@esd.wa.gov

Telephone: (360) 486-5942