

## WorkSource Information Notice (WIN)

WorkSource Standards & Integration Division

Policy Clarification |  Q&A |  Other

Number: WIN - 0014  
Date: January 11, 2012  
Expiration Date: March 31, 2013

**TO:** WorkSource Partners  
**FROM:** Amy Smith-Rubeck, Deputy Assistant Commissioner  
**SUBJECT:** Additional WIA 10% funding for on-the-job-training opportunities

### **Purpose:**

To announce the Governor's release of WIA discretionary funds in support of on-the-job-training (OJT) opportunities for veterans and youth.

### **Action Required:**

Each Workforce Development Council (WDC) should prepare a draft Statement of Work and submit to WSID no later than Friday, February 3, 2012. Upon receipt of the Statement of Work, WSID will prepare a contract and forward to the WDC for signature. WDCs with questions pertaining to participation in the project should direct them to the individuals noted below.

Workforce Development Councils are expected to distribute this WIN broadly to ensure that service delivery staff are aware of this new funding available to support OJTs for veterans and youth.

### **Summary:**

The Governor has released \$325,000 in WIA Governor's Discretionary Funds for the award of competitive, meritbased, contracts to provide on-the-job training to youth and veterans. The available funds are intended to achieve the following outcomes:

- Create a minimum of 60 on-the-job training opportunities for our unemployed veterans and youth.
- A minimum of 80 percent of the individuals served will obtain permanent employment following the completion of the training.
- Ensure that the funds are used efficiently and effectively pursuant to all applicable WIA rules and regulations.

To distribute the funds as efficiently as possible, each Workforce Development Council will be awarded an initial contract for \$15,000. The remaining \$145,000 will be released on a first come, first served, basis. The WDCs requesting additional funds will be required to justify the request for additional funds through expenditure and enrollment information. Following WSID approval of such a request, the initial contract will be modified in order to increase the total award.

Quarterly performance reports, on the template provided in the contract documents, shall be provided to the Department per the schedule contained in the contract. ESD will utilize these reports to monitor the project, provide the Governor's office with requested information and to produce the semi-annual statewide performance reports as required in the Governor's instructions.

**Website:**

Resources and tools pertaining to OJT projects are available at:

[http://www.wa.gov/esd/1stop/technical\\_assistance/additional\\_resources.htm](http://www.wa.gov/esd/1stop/technical_assistance/additional_resources.htm)

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