



# Employment Security Department

WASHINGTON STATE

## Workforce Innovation and Opportunity Act Title I Policy Employment System Administration and Policy

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Washington envisions a nationally recognized fully integrated One-Stop system with enhanced customer access to program services, improved long-term employment outcomes for job seekers and consistent, high quality services to business customers. In order to achieve this vision, Employment System Administration and Policy sets a common direction and standards for Washington's WorkSource system through the development of WorkSource system policies, information memoranda, and technical assistance.

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**Policy Number:** 5611, Revision 2  
**To:** Washington WorkSource System  
**Effective Date:** June 2, 2021  
**Subject:** Governor's Procedures for Determining Training Program Eligibility

### 1. **Purpose:**

To communicate the Governor's procedures for determining training program eligibility for Workforce Innovation and Opportunity Act (WIOA) Title I-B Individual Training Accounts and the state's Training Benefits (TB) program.

### 2. **Background:**

WIOA Section 122 requires that Governors establish criteria, information requirements, and procedures for training programs in local areas that receive WIOA Title I-B adult and dislocated worker funds.

Washington's [Eligible Training Provider \(ETP\) list](#) can be found on [Washington Career Bridge](#).

### 3. **Policy:**

Pursuant to action by the Workforce Training and Education Coordinating Board (WTECB) at its June 2, 2021 meeting, eligibility of training programs to receive funds through WIOA Title I-B Individual Training Accounts and serve individuals in the state's Training Benefits (TB) program is determined via the procedures found in state policy:

**[Governor's Procedures for Determining Training Program Eligibility](#)**

### 4. **Definitions:**

None

**5. References:**

- WIOA Section 116(c)(4)
- WIOA Section 122
- 20 CFR 680.400-530
- [Training and Employment Guidance Letter \(TEGL\) 8-19](#)

**6. Supersedes:**

WIOA Title I Policy 5611

**7. Websites:**

- [Workforce Professionals Center](#)
- [Washington Career Bridge Website](#)

**8. Action:**

Local Workforce Development Boards and their contractors must distribute this policy broadly throughout the system to ensure that WorkSource System staff are familiar with its content and requirements.

**9. Attachments:**

None

**Direct ETPL Inquiries To:**

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