



Workforce Innovation and Opportunity Act Policy
Employment System Administration and Policy

Washington envisions a nationally recognized fully integrated One-Stop system with enhanced customer access to program services, improved long-term employment outcomes for job seekers and consistent, high quality services to business customers. In order to achieve this vision, Employment System Administration and Policy sets a common direction and standards for Washington's WorkSource system through the development of WorkSource system policies, information memoranda, and technical assistance.

Policy Number: 5611, Revision 2
To: Washington WorkSource System
Effective Date: June 2, 2021

Subject: Governor's Procedures for Determining Training Program Eligibility

1. **Purpose:**

To communicate the Governor's procedures for determining training program eligibility for Workforce Innovation and Opportunity Act (WIOA) Title I-B Individual Training Accounts and the state's Training Benefits (TB) program.

2. **Background:**

WIOA Section 122 requires that Governors establish criteria, information requirements, and procedures for training programs in local areas that receive WIOA Title I-B adult and dislocated worker funds.

Washington's [Eligible Training Provider \(ETP\) list](#) can be found on [Washington Career Bridge](#).

3. **Policy:**

Pursuant to action by the Workforce Training and Education Coordinating Board (WTECB) at its June 2, 2021 meeting, eligibility of training programs to receive funds through WIOA Title I-B Individual Training Accounts and serve individuals in the state's Training Benefits (TB) program is determined via the procedures found in state policy:

[Governor's Procedures for Determining Training Program Eligibility](#)

4. **Definitions:**

None

5. **References:**

- WIOA Section 116(c)(4)
- WIOA Section 122
- 20 CFR 680.400-530
- [Training and Employment Guidance Letter \(TEGL\) 8-19](#)

6. Supersedes:

WIOA Title I Policy 5611

7. Websites:

- <http://wpc.wa.gov/adm/policy>
- <http://www.careerbridge.wa.gov>

8. Action:

Local Workforce Development Boards and their contractors must distribute this policy broadly throughout the system to ensure that WorkSource System staff are familiar with its content and requirements.

9. Attachments:

None

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