



WorkSource Information Notice (WIN)

Employment System Administration and Policy

Number: WIN 0137

Policy-related | Fiscal | Performance | Q&A | Other Date: May 24, 2023
Expiration Date: June 30, 2026

TO: Washington WorkSource System

FROM: Gary Kamimura, Policy Manager

SUBJECT: Employer incentive payments under the Apprenticeship Building America grant

Purpose:

To communicate guidance for the use of employer incentive payments under the Apprenticeship Building America (ABA) grant.

Action Required:

Career Connect Washington system actors, Local Workforce Development Boards and their contractors, and other partners of the Workforce Development system must distribute this guidance broadly throughout the system to ensure that partners are familiar with its content and requirements.

Content:

The Employment Security Department (ESD), in partnership with Career Connect Washington (CCW), was awarded a category 4 Apprenticeship Building America (ABA) grant from the U.S. Department of Labor (USDOL).

The ABA grant is one-time funding for July 2022 through June 2026. It will expand registered apprenticeship and recognized pre-apprenticeship programs in these high-demand industries: advanced manufacturing and aerospace, agriculture, clean technology and energy, construction, education, finance, healthcare, information technology and cybersecurity, life sciences, and maritime.

Grant funds will support and help ABA Program Builders and employers design, develop, and deliver programs in Washington's new and fast-growing industries and occupations. ESD will use the CCW coalition and its system of Sector Leaders, Regional Networks, Career Connected Learning Coordinators and Program Builders to:

- Engage employers in co-creating and implementing sector strategies that expand apprenticeships and recognized pre-apprenticeships in high-demand or new industry sectors.
- Help increase access and opportunities for underrepresented communities.

ABA Program Builders may use up to 10 percent of grant funds to provide one-time “incentive” funds to new employers or multiemployer partnerships to directly fund new or expand existing Registered Apprenticeship (RA) programs in targeted industries in which they are serving.

- Allowable uses of incentive funding to support RA program development, launch, and sustainability, include employers’ costs associated with:
 - Registration of RA programs with the Washington State Apprenticeship Training Council (WSATC);
 - Costs related to design and start-up of RA programs;
 - Classroom education or online training for apprentices;
 - Train-the-trainer costs or activities;
 - Training supplies for apprentices (in consultation with the WSATC and the Department of Labor and Industries); and/or
 - Curriculum development

References:

- [Apprenticeship Building America \(ABA\)](#)
- [ApprenticeshipUSA](#)
- [Apprenticeship Building America FOA-ETA-22 06](#)
- [Career Connect WA ABA RFP announcement](#)

Website:

[Workforce Professionals Center](#)

Direct Procedural Inquiries To:

*Grants Management Office
Employment System Policy and Integrity
Division Employment Security Department
P.O. Box 9046
Olympia, WA 98507-9046
WorkforceInitiatives@esd.wa.gov*

Direct Policy Inquiries To:

*Employment System Administration and Policy
Employment System Policy and Integrity Division
Employment Security Department
P.O. Box 9046
Olympia, WA 98507-9046
SystemPolicy@esd.wa.gov*