

WorkSource Information Notice (WIN)

Employment System Administration and Policy

Policy-related | Fiscal | Performance | Q&A | Other

Number: WIN 0133
Date: December 7, 2022
Expiration Date: N/A

TO: Workforce Development System Partners

FROM: Gary Kamimura, Policy Manager

SUBJECT: Temporary revocation of WorkSource System Policy 1021, Revision 2 - Management Information System Access and Data Sharing, Disclosure, and Security Administration

Purpose:

To communicate the temporary revocation of WorkSource System Policy 1021, Revision 2 - Management Information System Access (MIS) and Data Sharing, Disclosure, and Security Administration.

Action Required:

Local Workforce Development Boards (LWDBs) must distribute this guidance broadly throughout the system to ensure that WorkSource System staff are familiar with its content and requirements.

Content:

The policy has been temporarily revoked until further notice. However, the process to initiate and revoke MIS access is still required and can be found on the Workforce Professional Center (WPC) website under the Technology tab via the [ETO access requests](#).

- [Add/Change User form](#)
- [User roles and permissions](#)
- [ETO Access Requester Training](#)

References:

Workforce Professionals Center – <https://wpc.wa.gov/tech>

Website:

<https://wpc.wa.gov/policy/state/win-state-guidance>

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