



Policy-related |  Fiscal |  Performance |  Q&A |  Other

Number: WIN 0124

Date: March 7, 2022

Expiration Date: N/A

**TO:** Washington WorkSource System

**FROM:** Gary Kamimura, Policy Manager

**SUBJECT:** Transition from Data Universal Number System (DUNS) to Unique Entity Identifier (UEI)

**Purpose:**

To communicate the requirement for entities who enter into or currently have federal awards or agreements to transition from using the Dun & Bradstreet (D&B) Data Universal Numbering System (DUNS) to Unique Entity Identifier (UEI) by April 4, 2022.

**Action Required:**

Local Workforce Development Boards and their contractors as well as ESD Grants Management Office (GMO) must distribute this guidance broadly throughout the system to ensure that entities who enter into federal contracts are familiar with its content and requirements.

**Content:**

Currently, the System for Award Management (SAM.gov) utilizes the DUNS nine-digit number as the unique identifier for entities throughout the federal award lifecycle. The federal government is now moving to a new unique entity identifier for federal awards management, including, but not limited to, contracts, grants, vendors and cooperative agreements. The federal government will stop using the DUNS number to uniquely identify entities by April 4, 2022. At that point, entities doing business with the federal government will need to use a UEI created in SAM.gov. This transition allows the federal government to streamline the identification and validation processes.

Entities that are already registered in SAM.gov (active or inactive) will have a Unique Entity ID (UEI) assigned and viewable in [SAM.gov](https://sam.gov) located below the DUNS Number on the entity registration record. Entities must be signed into SAM.gov to view their UEI. Entities will need to use this UEI where they are currently using the DUNS.

- Sub-awardees will need to obtain a UEI through SAM.gov (though they will not be required to complete the full entity registration process) in order to adhere to regulations.
- Entities should NOT have to completely re-register in SAM.gov to be assigned a UEI but should renew their registration to maintain active status.

- The ESD Financial Services Office will require sub-contractors (any entity that receives federal funds) to use only the UEI after April 15, 2022 and will no longer provide any funding to entities who do not have a UEI.
- Existing agreements do not have to be modified as a result of this change alone; however, UEI numbers should be included in any new agreements or modifications of existing agreements after April 4, 2022.

**References:**

- [Federal Register-Unique Entity ID Standards for Awards Management](#)
- [Quick Start Guide for Getting a Unique Entity ID](#)

**Website:**

[Workforce Professionals Center](#)

**Direct Inquiries To:**

*Employment System Administration and Policy  
Employment System Policy and Integrity Division  
Employment Security Department  
P.O. Box 9046  
Olympia, WA 98507-9046  
[SystemPolicy@esd.wa.gov](mailto:SystemPolicy@esd.wa.gov)*

**Attachments:**

None