

## WorkSource Information Notice (WIN)

Employment System Administration and Policy

☒ Policy-related | ☒ Fiscal | ☐ Performance | ☐ Q&A | ☐ Other

Number: WIN 0118 Change 1

Date: June 30, 2021

Expiration Date: June 30, 2022

**TO:** Workforce Development System Partners

**FROM:** Gary Kamimura, Policy Manager

**SUBJECT:** Suspension of state enforcement of corrective action requirement on local workforce development boards that fail to expend at least 20 percent of their WIOA Title I-B youth formula grants on work experience in Program Year 2020.

### **Purpose:**

To communicate the temporary suspension of state enforcement of the corrective action requirement on Local Workforce Development Boards (LWDBs) that fail to expend a minimum of 20 percent of their local Workforce Innovation and Opportunity Act (WIOA) Title I-B youth formula grants on work experience (WEX) in Program Year 2020 (April 1, 2020 to June 30, 2021) and the required contents of new WEX quarterly reports.

### **Action Required:**

Local Workforce Development Boards (LWDBs) must distribute this guidance broadly throughout the system to ensure that WorkSource System staff are familiar with its content and requirements.

### **Content:**

Per WIOA law, rule and guidance, LWDBs are required to expend at least 20 percent of their local WIOA Title I-B youth formula grants on paid and unpaid work experience (WEX) for in-school and out-of-school youth. LWDBs that do not meet the minimum 20 percent WEX expenditure are required to develop corrective action plans identifying the steps they will take to meet the requirement.

Quantitative and qualitative evidence suggest that the COVID-19 pandemic continues to adversely impact businesses and the ability to put WIOA Title I-B youth program participants into WEX opportunities. As such, the State will not require corrective action plans from LWDBs that do not meet the minimum 20 percent WEX expenditure requirement for funds allocated in Program Year 2020. These funds must be expended within two years.

The State will revisit this suspension at a later date to determine whether or not to extend it to Program Year 2021 allocations. If the State applies this suspension to the Program Year 2021 grants, that action will be communicated through a separate WIN.

In issuing this guidance, the State reminds LWDBs and their youth service providers that neither DOL nor the State can waive the requirement to expend at least 20 percent of local WIOA Title I-B formula youth grants on work experiences for youth participants and encourages them to continue engaging the employer community to develop work experience opportunities, including virtual or remote opportunities, to meet the statutory requirement.

To that end, ESD will conduct quarterly state-local technical assistance sessions at which the latest cumulative statewide and local WIOA Title I-B Youth WEX numbers, expenditures, and expenditure rates will be shared and at which all LWDBs will be invited to provide information on what they have been doing locally to reach out to and promote WEX to potentially eligible youth, engage local businesses to create new and expand existing youth WEX opportunities, and identify local factors positively or adversely impacting WEX opportunities. The sessions will be either specifically focused on youth WEX or part of broader performance-related technical assistance sessions.

**References:**

- WIOA Section 129(c)(4)
- WIOA Final Rule, 20 CFR 681.590
- Training and Employment Guidance Letter (TEGL) 08-15, Section 7
- Training and Employment Guidance Letter (TEGL) 21-16, Section 7
- Training and Employment Guidance Letter (TEGL) 23-14, Section 7
- WorkforceGPS, [Coronavirus \(COVID-19\) Resources](#), Grants Management – all programs – Updated as of April 8, 2020, ETA Coronavirus (COVID-19) FAQs

**Website:**

<https://wpc.wa.gov/policy/state/guidance>

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**Attachments:**

None.