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Number: WIN 0083
Date: February 28, 2017
Expiration Date: N/A

TO: Workforce Development System

FROM: Gary Kamimura, Workforce Policy Director

SUBJECT: Application of Governor's Executive Order 17-01 to the One-Stop System

Purpose:

To communicate Governor's [Executive Order 17-01](#), *Reaffirming Washington's Commitment to Tolerance, Diversity, and Inclusiveness*, and its application to the state's One-Stop (WorkSource) system.

Action Required:

Local Workforce Development Boards (LWDBs) and their contractors, as well as Employment Security Regional Directors, must distribute this guidance broadly throughout the system to ensure that staff and partners in the WorkSource system are familiar with its content and requirements.

Content:

Governor's [Executive Order 17-01](#), *Reaffirming Washington's Commitment to Tolerance, Diversity, and Inclusiveness*, which was issued on February 23, 2017, directs executive and small cabinet agencies, of which several (WTECB, ESD, DSHS, DSB, Commerce) administer required/additional programs that are part of the state's WorkSource system, to, among other things:

- Continue providing assistance and services to Washingtonians, regardless of citizenship or legal status, to the extent allowed by law
- Not discriminate based on a person's national origin per [RCW 49.60.030](#)
- Not condition services or benefits on a person's immigration status, except as required by international, federal or state law
- Ensure that agency policies comply with [Executive Order 16-01](#), *Privacy Protection and Transparency in State Government*; limit information collected from clients to that necessary to perform agency duties; and prohibit collection of information regarding a person's immigration or citizenship status or place of birth, except as required by federal or state law or state agency policy

- Not inquire into or request specific documents to ascertain a person’s immigration status for the sole purpose of assessing compliance with federal immigration laws, including passports, alien registration, or work permits, except as required by federal or state law
- Not use agency or department funds, facilities, property, equipment, or personnel to enforce or assist in the enforcement or creation of any federal program requiring registration of individuals on the basis of religious affiliation, except as required by federal or state law
- Not use agency or department monies, facilities, property, equipment, or personnel for the purpose of targeting or apprehending persons for violation of federal civil immigration laws, except as required by federal or state law or otherwise authorized by the Governor

To the extent that state agencies that administer programs that are part of the WorkSource system collect information and data on behalf of their federal sponsors (e.g., U.S. Department of Labor, U.S. Department of Education, U.S. Department of Health and Human Services), collection of that information is governed by federal law and regulation. To the extent that federal law and regulation require collection of such information, the Governor’s Executive Order does not impact this work.

References:

[Governor’s Executive Order 17-01](#)

Website:

[Workforce Professionals Center](#)

Direct Inquiries To:

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Attachments:

None.