

WorkSource is committed to providing a safe, comfortable environment for our customers.



A proud partner of the American JobCenter network

## WorkSourceWA.com



## Welcome to WorkSource! Code of Conduct

## To ensure all customers are successful, these are not allowed.

- Profane, abusive language or gestures.
- Disturbing customers with cell phones or loud music.
- Loud, disruptive conversations.
- Smoking.
- Being under the influence of drugs or alcohol.
- Harassment or inappropriate displays of affection.
- Food or beverages.
- Using our facility for anything other than job-search or training-related activities.
- Entering non-public areas of our facility without a staff escort.
- Anything prohibited by federal, state or local law.
- Communicating intent to inflict imminent bodily harm against another person.
- Encouraging immediate acts of violence intended to cause a riot, violence, or serious harm.
- Blocking vehicle or pedestrian traffic from entering/exiting a public office.
- Video, audio, livestream recordings of the public/clients without their written consent.
- Video, audio, livestream recordings in areas where Personally Identifiable Information (PII) is displayed or shared.

WorkSource is an adult learning environment. Children must be supervised by an adult and may not be disruptive. Dress and personal hygiene must be socially acceptable. Service animals are permitted under the control of their owner.

Customers not adhering to this code of conduct will be asked to cooperate or leave the facility.

If a customer is interfering with your experience, please contact a WorkSource employee for assistance.

We appreciate your cooperation in following these rules.

WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service: 711